

APPLICATION FOR PASS/NO CREDIT COURSE

(To be submitted to the Office of Academic Programs and Research, Martin Hall, by the end of the second week of classes.

Last Name	First Name	Class	Curriculum	Student ID #
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1. Request for Pass/No Credit status in the following course for (Fall) (Spring) term.

School	Subj. Index	Course #	Section#	Index#	Title
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2. Students who have completed a minimum of 60 credits may take two (2) unspecified elective courses on a Pass/No Credit basis. The two (2) P/NC courses cannot be taken in the same semester. Pass/No Credit designation must be declared by the end of the second week of the term.
3. The instructor in the course is not aware that you are registered on a Pass/No Credit basis. He/she will assign you an A, B+, B, C, C+, D, or F grade. The registrar will convert A-C to Pass, and D, F to No Credit. Pass/No Credit grades are not computed in the term or cumulative average.
4. You cannot change the course you selected as Pass/No Credit back to a letter grade. Please be aware that a No Credit (D) will prevent degree completion unless the course is over and above degree requirements.
5. Students taking a course on a Pass/No Credit basis must complete all the work for the course including the final examination and are subject to the same regulations as if on a letter grade basis.

Pass/No Credit course _____

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Adviser's Approval Signature	Date	Student's Signature	Date
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Dean of Academic Programs and Research

Name _____

CPO _____