



THE STATE UNIVERSITY OF NEW JERSEY

School of Environmental and Biological Sciences
Office of Special Programs • Martin Hall • Room 221 • 732-932-3000 Ext. 515 • FAX 732-932-0689

2009 Summer Resident Assistant Job Application

Posted: 2/6/2009 Deadline: 3/6/2009

Name: _____ RU ID#: _____ - 00 - _____

Campus Address: _____

Campus Phone Number: _____ - _____ - _____ Cell phone: _____ - _____ - _____

Home Address: _____

Home Phone Number: _____ - _____ - _____ Counselor/Advisor: _____

Sex: Male: _____ Female: _____ Date of Birth: ____/____/____

E-mail Address: _____

Date of Graduation: _____20____ Do you have a Driver's License? Yes ___ No ___

Cumulative GPA: _____ Number of Degree Credits: _____ Major: _____

Do you plan to be on the Cook Residence Life Staff for the next semester? _____

Do you plan to take Summer Classes? _____No ___Yes, please complete the following information below

Session Codes: I = First Session II= Second Session III = Third Session

Campus Codes: C=Cook B=Busch D= Douglass CA= College Ave L= Livingston

Session: ____ Campus Code ____ Course: _____ M T W R F Time: ____ am/pm - ____ am/pm

Session: ____ Campus Code ____ Course: _____ M T W R F Time: ____ am/pm - ____ am/pm

Cover Letter:

In the form of a cover letter, please include the answers to the following questions:

1. Discuss your leadership style, and explore how it will contribute to your effectiveness as a Resident Assistant for the EOF Summer Institute.
2. Why do you want to be a Resident Assistant for the EOF Summer Institute?
3. What special qualities do you bring to this position?
4. How do you see the experience of being a Resident Assistant preparing you for your future goals?

Resume:

Please document all work experience, volunteer work, extracurricular activities, and leadership positions held in the form of a resume.

Recommendations:

Please provide the names of the two people writing letters of recommendation.

Please note: one must be a professional reference on official company letterhead from either a professor/counselor/employer or professional who knows you and the other should be a personal reference.

Name	Title	Phone	Email
------	-------	-------	-------

College Transcript: Please include a copy of your unofficial college transcript.

Your candidacy will not be reviewed until the School of Environmental and Biological Sciences, Office of Special Programs Martin Hall, receives all application materials, including letters of recommendation.

I hereby give permission to the Office of Special Programs to verify that I am in “good” academic and check my file in the Office of Judicial Affairs and the Office Residential Life for any current disciplinary actions. My signature below also indicates that I Have read and understand the time commitments and job responsibilities of the position outlined. To the best of my knowledge, the information in the application is accurate.

Signature _____ Date