RUTGERS
School of Environmental and Biological Sciences

Office of Academic Programs
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848-932-3000
Fax: 732-932-8880
recordsclerk@sebs.rutgers.edu

Transfer Course Preapproval Form

_____ _____ _____
(Print) Last Name First Name RU ID Number

_____ _____ _____
Class of 20__ Major Rutgers Email (print clearly)

Request to register for courses at _____during the _____
Name of Institution Semester/Year

For NJ Community colleges, check transferability/course equivalents at **njtransfer.org**.
For all other institutions, including Rutgers Newark/Camden, if course is approved, elective credit will be granted. To have a course approved with a specific Rutgers equivalent, send a course syllabus to submitsyllabus@sebs.rutgers.edu (for Math or Biology courses, see information below).

Please read all notes before signing

1. All prerequisites and/or placement must be completed for course(s) to transfer.
2. Credit will only be transferred for courses in which a grade of C (2.000) or better is earned
3. Grades earned at other institutions DO NOT transfer into the GPA.
4. No more than 12 of the last 42 credits for the degree can be transferred from outside Rutgers University.
5. No more than 13 credits may be earned in summer session across all institutions.
6. No more than 3 credits may be earned in winter session across all institutions.
7. For Math courses, complete the Transfer form at https://math.rutgers.edu/academics/undergraduate/transfer-students

I have read and agree to the above policies and restrictions.

_____ _____ _____ _____
Student's Signature Date Dean's Signature Date

Course Number and Title	Credits	Online	RU Equivalent Course	Dean's Approval
_____	_____	Y / N	_____	Y / N
_____	_____	Y / N	_____	Y / N
_____	_____	Y / N	_____	Y / N
_____	_____	Y / N	_____	Y / N

Send an official transcript to Rutgers from the institution upon completion. Transcripts may be sent electronically to transcripts@admissions.rutgers.edu. If hand delivered, transcript must be in its original sealed envelope. Call 848-932-3000 or email recordsclerk@sebs.rutgers.edu to confirm receipt of transcript.

Office Use Only

Math:_____

Transfer Credit:_____